



**Minutes  
Church Council Meeting  
April 18, 2017 @ 7:00pm**

**Present:** Pastor Carl Wilfrid, Pastor Leslie Welton, Pastor Jon Haug, Gwynnae Byrd, Lisa Berg, Ted Norris, Peter Brostrom, Vicki Ibarra, Karen Harris, Bob Huckfeldt, Dean Petersen, Diane White, Nick Zylstra, Karen Ross, Shirley Capp

**Absent:** Lisa Gardiner, Charlaine Hamilton, Pastor Frank Espegren

**Topics:**

- 1. Call to Order @ 7:03 pm** - **Gwynnae Byrd**
- 2. Opening Devotions** - **Pastor Jon**
- 3. Approval of Minutes**  
M/Ted Norris and S/Dean Petersen to approve the March 21<sup>st</sup>, 2017 minutes. Motion passed 100% approval.
- 4. September 30<sup>th</sup> – Oktoberfest** - **Shirley Capp**
  - Discuss special reenactment celebration of Luther/Von Bora wedding at the event.
  - Request for a beer garden alcohol approval.  
Motion: Approve alcohol pending specific date to be determined for Oktoberfest event.  
M/Lisa Berg and S/Karen Ross. Motion Passed 100% approval.

**5. Pastors Reports** - **Pastors Carl, Jon, Leslie**

**Pastor Carl**

- Started Monday, April 17<sup>th</sup>. Working at St. John's for next 3 months, part time.

**Pastor Leslie**

- Easter Vigil was amazing and included the rite of baptism and affirmation of baptism. Requesting council's approval of membership.
- Motion: Approval of the following individuals for membership.  
Heidi Egger, Grace Fernandez, Mark Lytal, Adam Wampole, Diane Wampole, Emma Wampole, Susan Wampole, Araceli Alvarez, Carlos Alvarez, Yvetter Couvson, Dr. Abel Fernandez, Helvi Hanf, Marshall Harbinson, Norm Knoll, Paula Knoll, Michael Magatelli, Stephany Mehlert, Sylvia Morris, Derek Schnell, Michelle Schnell, Daniel Seif, Linda Seif, Henrietta Shelby, Shelly Silveria, Jeannette Sorrell, Pet Sorrell  
M/Ted Norris and S/Vicki Ibarra. Motion Passed 100% approval.
- Holy Week Day Camp
  - Daily attendance ranging from 8- 14 kids, with a span of ages from 4 – 16.
  - Kids did tasks such as replanting flower boxes and beds, dusting and mopping the sanctuary. Set up candles for Good Friday and many other activities. Great success.

**Pastor Jon**

- Small Group Ministries
  - Looking for future council approval for 13 neighborhoods as areas of designation for use in regards to goals for small group ministries for our membership. There is a pending motion until Pastor Jon gathers additional data based upon zip codes.
  - 13 pending neighborhoods. Elk Grove, West Sac, Land Park, Curtis Park, Hollywood Park, Pocket/Greenhaven, Midtown, Citrus Heights, Roseville, Rancho Cordova/Gold River, Natomas, East Sac, Carmichael/Arden Park
- Youth and Family Ministries
  - Continuing on boarding Sarah Jessop Street. Planning retreat for Youth and Family Ministries May 17-19<sup>th</sup>. Also developing a Youth and Family Ministry strategic plan for 2017-1028 academic year.
- Parish Nurses
  - Congregational Care planning retreat April 17 – 19<sup>th</sup>. Goal to enhance and develop a working strategic plan.

**6. Financial Report**

**-Ted Norris**

On track with financial plan.

Income and Expense Recap For March

Income	\$100,722
Expense	Favorable by \$9,745 and YTD \$350,876 vs. budget \$362.874

Cash Balances

Checking	\$200,279
Money Market	\$339,856
MIF – Bldg Fund	\$ 51,813

Total Cash \$591,948

MIF – Sanctuary Loan Balance

As of 03/31/17 \$439,315 and interest for the month was \$1,800.86

**7. Director of Resources & Administration Report**

**- Diane White**

- Parking lot renovation in progress and anticipate taking two months. Scheduled to begin in August.
- Facilities:
  - Revised Facility Use Policy and Procedures
  - Ministry Area Pastor/Directors as “project managers” are working with Dan Maloney and Steve Russell, Pastors/Directors to develop a system whereby Pastors/Directors serve as “executive managers” for projects that fall within their respective ministry areas and then work with the Property Committee and Steve Russell to implement the project plan.
  - New roof – we need to start planning for this.
- Personnel:
  - Community Organizer – Rebekah Turnbaugh accepted position and begins May 1.
  - Communications Specialist position held by Rachel Marie Paquin became Media Relations and Events Coordinator effective April 7.
  - The Director of Resources and Administration has been changed to Executive Director of Administration effective April 7.
  - Added temporary administrative coordinator (part time) who helps with data migration project and other functions. Position ends in July.

- Finance – areas of procedure development include: expense approvals and reimbursement policies, petty cash policy, monthly reports comparing budget allocations to expenditures to date; and new accounting software to replace QuickBooks.

## 8. Old Business

- Gwynnae Byrd

### a. First English Update

- Document signed, official notice has been given to others using the property, move in day scheduled for May 1. We are no longer responsible for maintenance

### b. Synod Assembly May

- Attendees list officially established. See Diane White for information.

## 9. New Business

### a. Announcements

- Gwynnae Byrd

- Doodle Poll will be sent out to church council and pastors to pin down a date for day retreat in September. *Looking for a Friday from 9:00-4:00pm*
- City Church has a woman's group breakfast on Saturday, May 20<sup>th</sup> "Ladies in Fellowship Together –LIFT" Would like to encourage members of St. John's to attend. Cost \$30 @ Vizcaya Pavilion  
Event signup: [www.LIFT2017.eventbrite.com](http://www.LIFT2017.eventbrite.com)  
City Church website: [citychurchsac.org/LIFT](http://citychurchsac.org/LIFT)

### b. Living Stones Update

- Peter Brostrom

- \$570,000 pending. (Overall debt started at \$3.4 million)
- Creating 3 letters to send out to congregation depending on individuals scenario
  - 1. On track
  - 2. Little Behind
  - 3. New/Current Member who hasn't pledged

**Adjourned at 8:45pm**

**Next Meeting May 16th, 2017@ 7:00 pm**

Respectfully Submitted,  
Karen Harris